



## **MINUTES OF THE STEERING GROUP MEETING**

Held at Crosspoint, Westbury on  
Wednesday 22nd January 2014 at 7.30pm

### **Agenda**

1. Welcome
2. Apologies
3. Minutes of the Previous Meeting
4. Matters Arising
5. Partner Updates
6. Treasurer's Report
7. Community Plan
8. Grant funding applications
9. Any Other Business
10. Date of Next Meeting

### **Present:**

Carole King (Chair), Gordon King, Cllr Ian Cunningham, Jonathan Burke (Vice Chair), Bill Fanning (Health), Michael Walter (treasurer), Sally Hendry (Community Area Manager), and Phil McMullen (Administrator)

### **1. Welcome**

Carole welcomed everyone to the meeting at Crosspoint.

### **2. Apologies**

Phil reported that apologies had been received from Sally Willox (youth leader) and Laura Pictor (WfCAP). Sally reported that Dai Davies was away on holiday. David Jenkins has sent his apologies.

### **3. Minutes of the Previous Meeting**

Steering Group meeting on 7th November 2013 - the minutes were agreed as a true record.

### **4. Matters arising**

Carole reported that at the last meeting, we talked about the COB, Crosspoint, Restorative Westbury and various grants. There were no issues with the minutes noted

other than the fact that Phil Grocock's name is spelled with two O's. Bill Fanning noted that he is no longer Patient Participation Group; he is the Health Member for this group. On Page 6 it was noted that Carole was to draft a letter regarding £2,000 held by the League of Friends as ring-fenced funding suggesting that we could include it in the BA13+ pot of money and ring-fence it for health related projects such as Dai's counselling project. The treasurer is Peter Baker of Studland Park.

## 5. Partner updates

**a) Town Council.** Ian reported that there was nothing of note to report. The grants evening was to be held on 29<sup>th</sup> January. The precept is going up by 13p a week (ie 10%). He remarked that a town piano would be a nice thing to have. An interesting idea might be that Matravers School could make use if it. Ian is chair of the Arts festival this year. The next planning meeting takes place next week. There is a programme of events for the Summer Event in July being put together. A blog is up and running.

**b) Area Board.** Sally the Community Area Manager said there is a working group looking at WW1 commemorations. Peter Tyas has a heritage Wordpress blog site; Sally promised to send Phil the details. There is to be a poppy cut into the chalk at Fovant. Sally went on to say 6<sup>th</sup> February is the next Area Board meeting. Jane Scott the Council Leader will be attending. There will be a thorough update on the campus consultation. At Matravers there is an outdoor learning project underway. Finally, on 26<sup>th</sup> February there is a What Matters to You event in Westbury. The full JSAs will be web-based only, and available on a new website: [www.wiltshirejsa.org.uk](http://www.wiltshirejsa.org.uk) (not live yet).

It was noted that the new bus shelter had been agreed. Plans had been submitted to contractors.

Following the CATG the first meeting of the new Air Quality Management Group had met. Westbury unfortunately is one of the towns in West Wiltshire which has issues with air quality. Various ideas had been put forward, including planting trees. There was to be another meeting in March. Bill asked whether there was any intention to warn people with bad chests that air quality was particularly bad – the Met Office used to issue warnings, but no longer do. It's interesting that although cars are now far more efficient, there are far more of them – every family seems to have two or three.

**c) Crosspoint update.** Jonathan Burke said that the counselling service is about to start. Two sessions a week are being offered, funded by charitable funding. The Area Board has contributed significantly. Quite a lot of food boxes as well – people are being very generous.

### **d) Health Group:**

Bill Fanning said there was a new health centre survey coming out, giving people a chance to have their say about health issues locally. The COPD group unfortunately has been wound up, primarily through lack of support and interest from Warminster. Chippenham and Bath would now be the nearest groups. Healthwatch is still looking

for volunteers. There are to be public events held on 29<sup>th</sup> January at the Corn Exchange, Devizes; 4<sup>th</sup> February in Salisbury Methodist Church; 6<sup>th</sup> February at the Neeld Hall, Chippenham. There was some discussion regarding the use of community pharmacists and the fact that often the community pharmacists know patients better than the GPs do. Of particular note was that often the doctors seem happy to keep prescribing drugs, whereas the pharmacy were competent in ensuring that certain combinations could be detrimental.

Restorative Justice. Carole reported that she had attended a meeting with Tim Mason, who works for Wiltshire Council, along with two people from Calne Town Council as well. It was decided that Westbury and Calne would both restart their restorative justice programme at the very lowest level. In retrospect they had aimed previously at the secondary level, which was too ambitious at that time. We now have an action plan to look at voluntary groups, such as cadets, St Johns Ambulance, church groups etc, to see if any leaders are open to being trained in restorative practice methods in the hope that if they came across conflicts within their group they might be able to use the practice to prevent further conflict. It was hoped to resurrect the steering group. Phil to send Carole a list of the current Partnership address list. Ian Cunningham remarked that the Town Council might benefit from restorative justice practices. There is to be another meeting in Calne in a couple of months time.

## **6. Treasurer's Report**

Michael distributed copies of the Treasurers Report. Half way through the year, we are in quite a healthy position. At the moment we have a considerable amount of money available and need to look at ways of spending it. Sally remarked that after the JSA event there may well be new ideas coming out of the discussions there. Sally also suggested that it might be an idea to use the Jubilee Expenses, which was expected to cover the hire of jousting tents and printing at the Salisbury Jubilee event but not used at the time; it was considered that this should be ring-fenced for future use.

## **7. Community Plan**

The next Partnership Meeting takes place 19<sup>th</sup> March and has a Safety theme. Phil has arranged for Tim Mason, Partnership Manager, Wiltshire Community Safety Partnership to address the meeting at Dilton Marsh, along with Gwyn Comley Chairman Wiltshire & Swindon Neighbourhood Watch Association and Julie Locks, Victim Support Victim and Witness Development Officer talking about the Safe Places scheme.

Gordon mentioned that Community Spirit is something that Westbury Town Council do really well at, with various events taking place. The same people tend to come to events though, with poor penetration for example into the Leigh Park area. Cllr Cunningham remarked that what was needed was a piano.

## **8. Grant Funding Applications**

A request had been received from Steve Lloyd [mastsl@aol.com](mailto:mastsl@aol.com) regarding the possibility of funding towards a new roof for the pavilion on the green in Bratton. Sally said that the Area Board had agreed it was a worthwhile project. Michael said that we would like to support this. £500 was normally our upper grant figure. Phil to ask Steve to complete an application, which he would then circulate amongst the group so that a decision could be made before the next meeting.

PMN: Action completed 23/1/14, awaiting return of form

### **9. Any Other Business**

There was no further Any Other Business reported, other than Ian requesting again a Town Piano.

### **10. Date of next meeting(s)**

Note that BA13+ meetings all start at 7.30pm

Wednesday 19<sup>th</sup> March - Partnership meeting at the Baptist Mission Chapel, Stormore, Dilton Marsh BA13 4BH

Wednesday 22<sup>nd</sup> January - Steering Group Meeting at Crosspoint

Wednesday 4<sup>th</sup> June - Steering Group Meeting at Crosspoint

Wednesday 2<sup>nd</sup> July - Partnership AGM: venue to be decided